# DODGE COUNTY UW EXTENSION EDUCATION COMMITTEE MEETING February 18, 2014

The Dodge County UW-Extension Education Committee met on Tuesday, February 18, 2014 at 8:30 a.m. in the UW-Extension conference room 1C at the Dodge County Administration Building, 127 East Oak Street, Juneau, WI.

CALL TO ORDER: Meeting was called to order by Chairman Behl at 8:30 a.m. with the following members present: Allen Behl, Howard Kriewald, Darrel Pollesch, Larry Bischoff and Gerald Adelmeyer.

Also present: Jeff Hoffman, Department Head and Community Development Educator; Pattie Carroll, Family Living Educator; Bonnie Borden, Dairy & Livestock Youth Educator and Sally Schoenike, 4-H & Youth Development Educator.

**APPROVAL OF MINUTES**: Motion by Kriewald, seconded by Pollesch to approve minutes for January 14, January 17 & January 21, 2014 meetings. Motion carried.

## **COMMITTEE MEMBER REPORTS:**

None

**APPROVAL OF PER DIEMS**: Motion by Kriewald, seconded by Bischoff to approve the regular meeting per diems and for the January 17, 2014 special committee meeting for Dairy/Livestock Agent Interviews.

**REVIEW OF BILLS** Review of the UW-Extension revenues and expenses.

## **DEPARTMENT BUSINESS:**

- a. Reviewed UW-Extension Revenues and Expenses for January 2014.
- b. Discussion about the 2014 Dodge County Clean Sweep events.
  - We are approved to receive grants for the 2014 Dodge County Clean Sweep. There will be two collections on Friday and one collection on Saturday. There will be 3 locations (Juneau, Mayville & Beaver Dam/Trenton) that will be held on the 2<sup>nd</sup> or 3<sup>rd</sup> weekend in September of 2014. Specific dates TBD. The Clean Sweep program is one of the stronger programs that Dodge County offers its residents. Will be looking for volunteers to work at it. Will be forming a Clean Sweep Committee in the near future for discussions on the program if any changes need to be done, if we need start charging to defray costs, to start pre-registering (Jefferson County currently pre-registers everyone), or asking for donations. There has been prior approval in meeting minutes to charge. We currently spend all advertising monies three week prior to date. We also advertised on/in Community Comment, Schools (starting in Aug), Newspapers, Newsletters (all 4-H, HCE, etc.) and Social Media (Facebook) and Website. There is a concern with the fluorescent lights changing over. Jeff will setup committee meetings. In 2012 there was a budget of \$50k and the actual cost came out to \$65k.
- c. Update of the Ag Agent and Dairy/Livestock Agent postings.
  - 1. See Ag Agent notes below under (d). Dairy/Livestock Agent posting currently still open until Feb. 25, 2014. 2 applicants at this time.

- d. Consideration and discussion about the final interview process for the General Ag Agent position held on Tuesday, Feb. 25, 2014, in the Dodge County Administration Building:
  - 1. Jeff Hoffman handed out Ag Agent assessment to go over with everyone to get a better understanding of what everyone is looking for and how they rate the candidates. For the Feb. 25, 2014 interviews will have everyone fill out a sheet on their request for lunch from Subway. All costs for lunch are the responsibility of each individual person.
- e. Discussion and consideration of hiring Whitney Rathke as the 4-H Youth Development summer agent:
  - 1. Motion by Bischoff, seconded by Pollesch to approve the hiring of Whitney Rathke as the 4-H Youth Summer Agent.

#### **EDUCATORS' REPORTS:**

<u>Hoffman:</u> Shared that he collaborated with the Land Conservation Department on a Water Quality Forum. He reported that outcomes of the forum indicated that additional educational programming in water quality is needed. He reported that the Master Gardener Level 1 training has sufficient participants to hold the program and that it starts mid March. He shared that he is part of an Extension teaching team planning a workshop on conflict management.

<u>Borden:</u> Farm & Tractor, Machinery Safety Course has finished the classroom portion of required hours and still has the driving test to complete at the end of April. Many thanks to the volunteer instructors, including Darrel Pollesch from our Extension Education Committee. Sausage Class is coming up on February 26<sup>th</sup> and is at capacity of 50 participants.

<u>Carroll</u>: Carroll reported that she taught suspected child abuse and negelect training for a local childcare center on Satyrday February 15<sup>th</sup>. She also stated that the upcoming childcare training scheduled March 8<sup>th</sup> already had close to 100 participants registered. Carroll reported on the progress of the eParenting® pilot project she is working on in partnership with Dodgeland School. Carroll reported that she would be attending the Dodgeland School open house to help promote the project.

Schoenike: Schoenike reported on 4-H Family Learning Days, Friends Helping Friends Training for 4-H Clubs, and Youth Protection Training for new 4-H volunteers. The Small Animal Committee is sponsoring the 3<sup>rd</sup> Annual Trivia Night to raise funds to continue to pay off on the loan from the County for the new building at the Fairgrounds. An update on 4-H On-line (the new 4-H enrollment program) was given. 4-H Day at the Capital is on March 19 and Dodge County has a large group participating in this event. Plans for various activities and events for the Dodge County 4-H Centennial were also shared.

#### **COMMUNICATION:** None

NEXT MEETING DATE: Special meeting for Interviewing General Ag Agent, February 25, 2014 at 8:30 a.m. at the Dodge County Administration Building Auditorium Room F, in the Dodge County Administration Building at 127 East Oak Street, Juneau, Wisconsin. The next regularly scheduled Extension Committee meeting, March 25, 2014 at 8:30 a.m. at the UW-Extension Conference Room 1C, in the Dodge County Administration Building at 127 East Oak Street, Juneau, Wisconsin.

**ADJOURNMENT**: There being no further business to come before this committee, it was moved by Pollesch and seconded by Kriewald to adjourn at 10:37 a.m. Motion carried.

Respectfully submitted,

Gerald Adelmeyer, Secretary

Allen Behl, Chairman